

# International Professional Accreditation



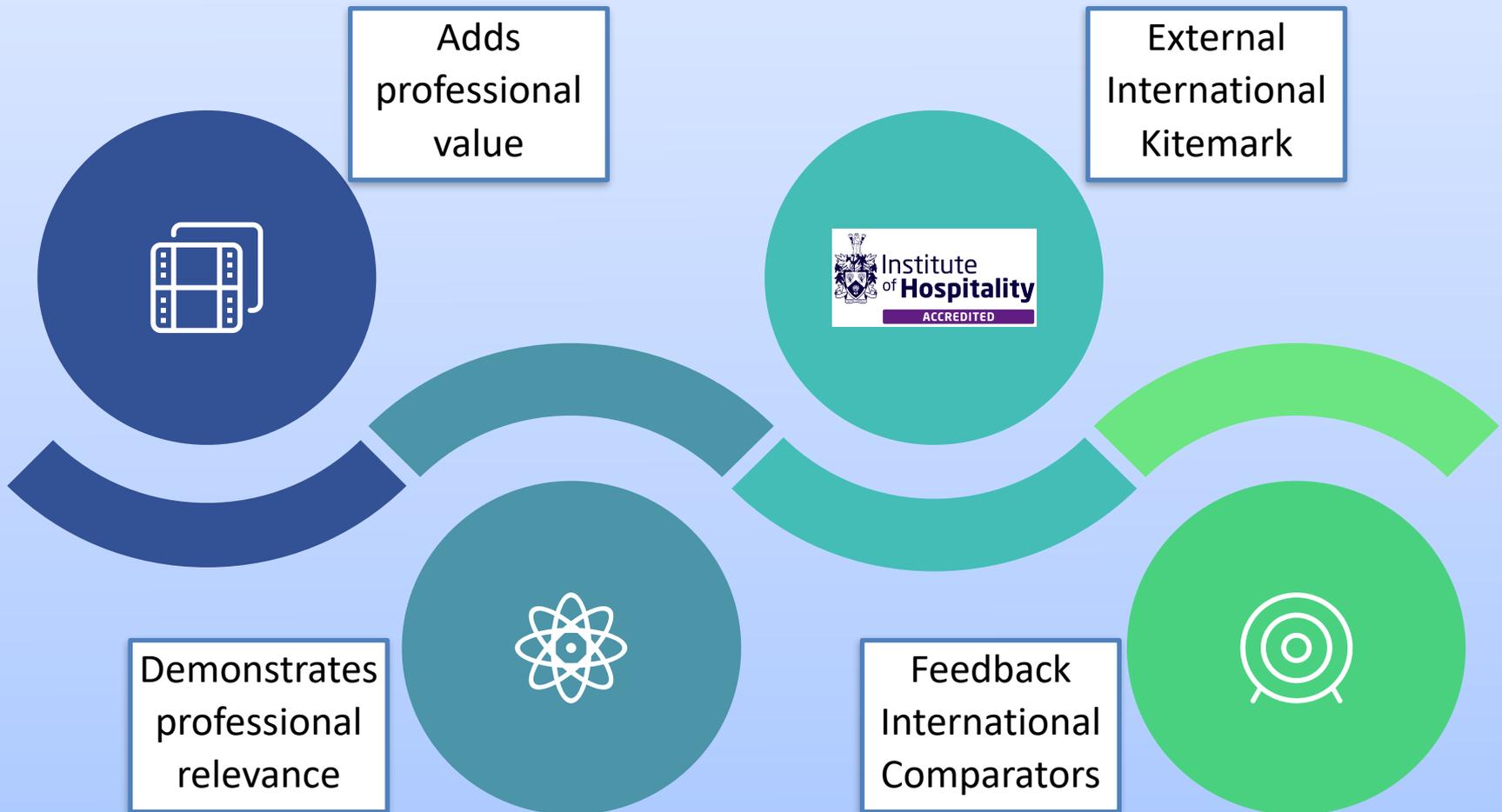
Professor Peter A Jones - Chair Professional Review Panel



# What is International Professional Accreditation?

- A **programme** that has been recognised by a Professional Body as meeting the professional criteria established by that body
- A **programme** that demonstrates the relevance of the award to the industry
- A **programme** that provides entry to membership of the professional body

# Why is it valuable?



# What information is required?



NOTHING THAT YOU DO  
NOT HAVE ALREADY

01



EVIDENCE IS IN YOUR EXISTING  
DOCUMENTS AND MATERIALS

02



LINKS TO INSTITUTION INFORMATION  
INCLUDING POLICIES

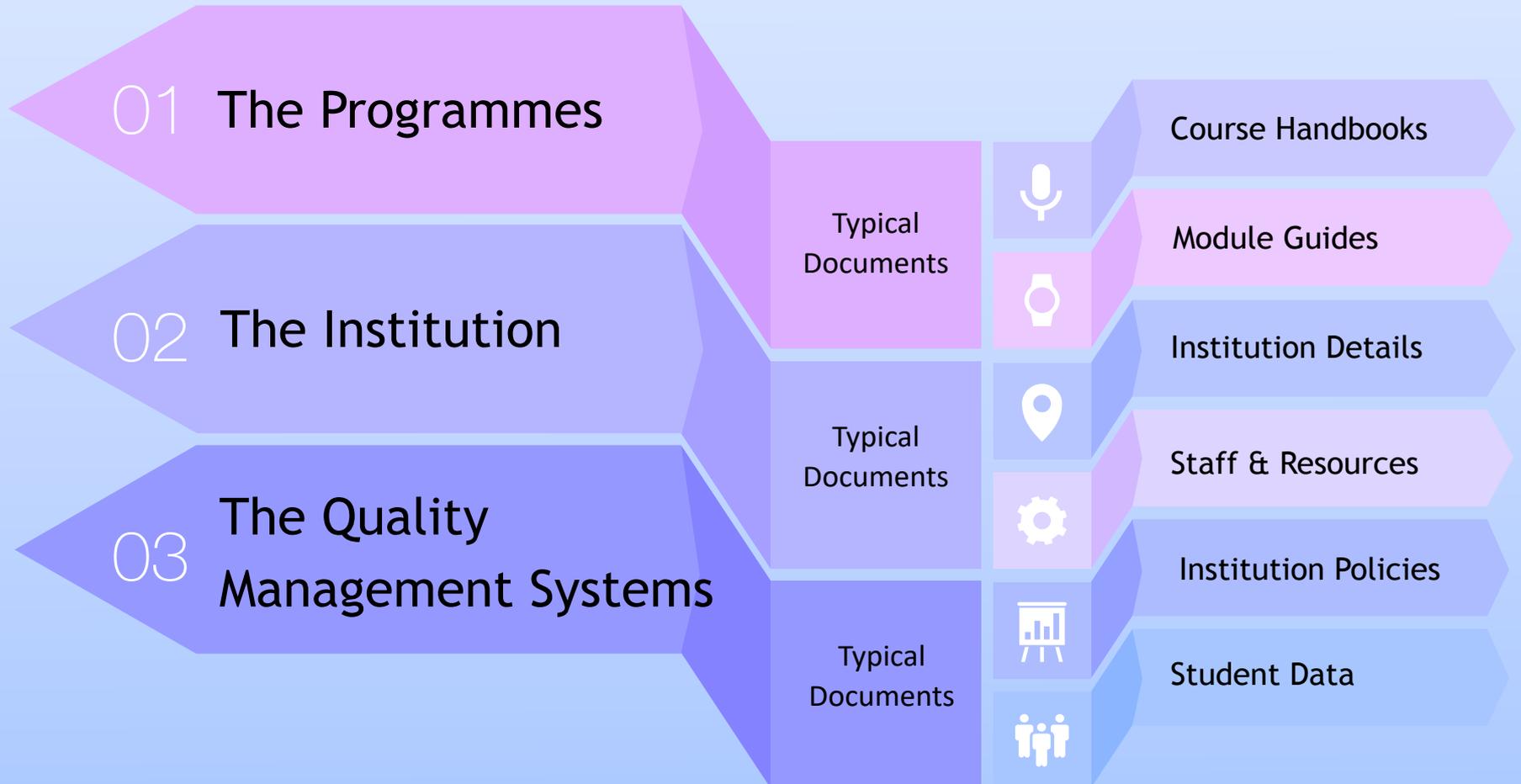
03



NOT INTRUSIVE - NO VISITS

04

# The Key Sections



# 01 The Programmes

## Section 1: The Programmes

Typical Documents

- Programme overview
- Programme aims and learning outcomes
- Admission requirements and selection procedures
- Articulation arrangements
- Modes of study
- Methods of delivery
- Programme structure and content
- Subject (unit) outlines by level of study
- Specialised / professional skills development
- Additional awards
- Industrial placement / internship / work-based learning
- Assessment strategy
- Panel findings
- Commendations/ Observations/ Recommendations

# 02 The Institution

Typical Documents

## Section 2: The Institution

- Summary and background
- Ownership structure
- Organisation structure
- Relationships with other organisations
- Collaborative partnerships
- Teaching/training staff, qualifications and experience
- Teaching /CPD requirements for teaching / training staff
- Support staff
- Physical teaching / training facilities
- Practical, professional and skills development facilities
- Learning support facilities including electronic resources
- Student support services
- Promotional materials
- Panel findings
- Commendations/ Observations/ Recommendations

03

# The Quality Management Systems

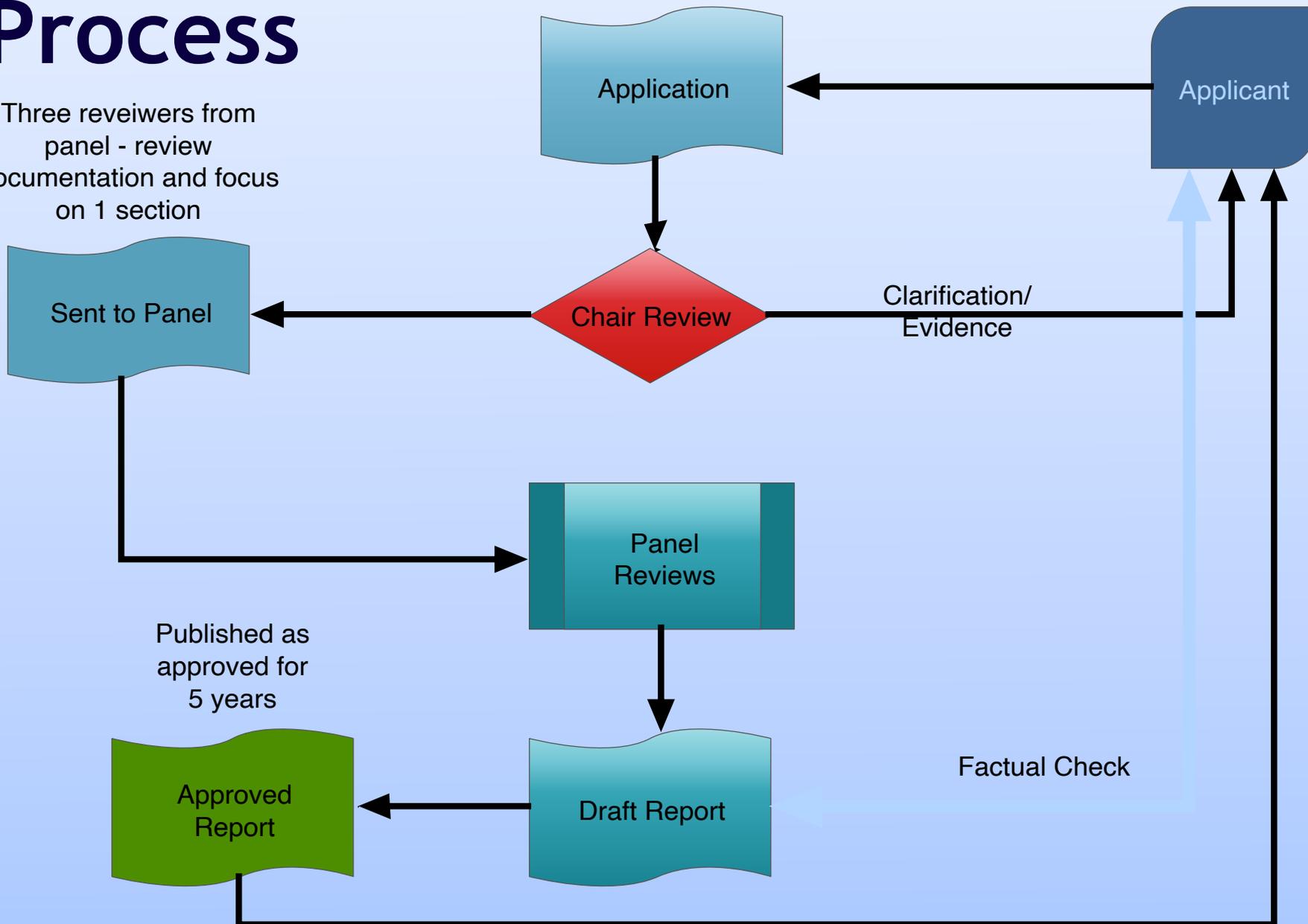
## Section 3: Quality Management Systems

Typical Documents

- Programme approvals process
- Policies and procedures
- Review and modifications
- Student and staff feedback mechanisms
- External reviews
- Student performance and results
- Sample certificates
- Panel findings
- Commendations/ Observations/ Recommendations

# Process

Three reviewers from panel - review documentation and focus on 1 section



# The Review

Robust

01

02

Evidenced based

Independent

03

04

Peer Reviewed

Experienced

05

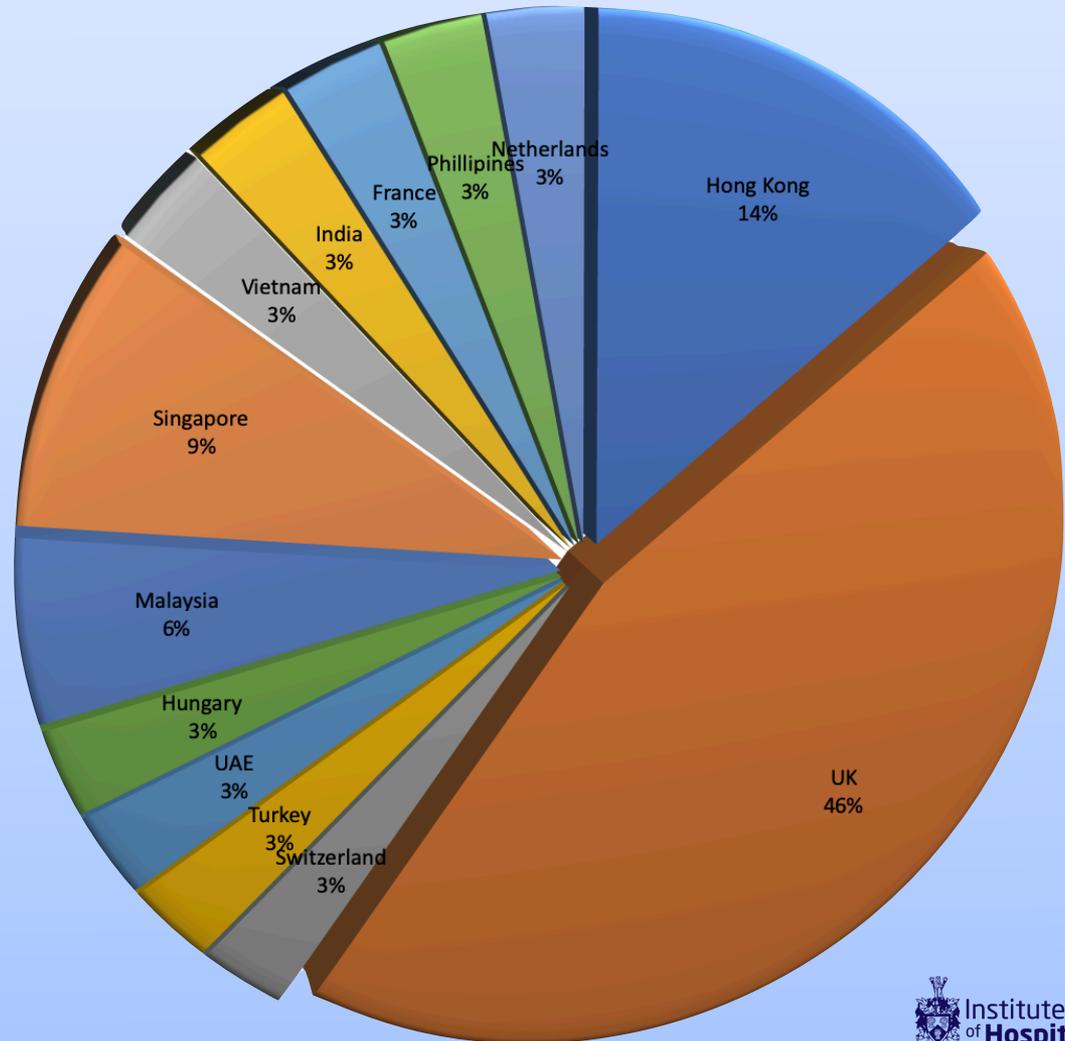
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International

# Scope and Range

Geographical Location

Currently 166 programmes are accredited across 19 countries.



# Tips

Signpost the Story

THE APPLICATION FORM SAYS IT ALL

Follow the links

USE EXISTING DOCUMENTS BUT MAKES SURE OF LINKS

Check the details

RELEVANT AND UP TO DATE

Explain where required

ADD NARRATIVE

# What it is Not!

Not just a scanning exercise

2

Not academic validation nor approvals

1

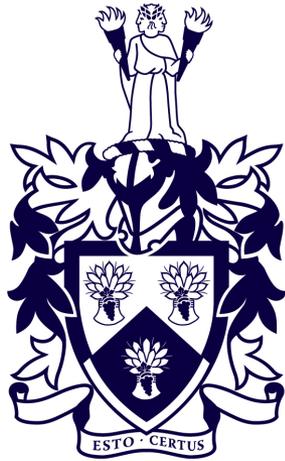
Not expensive

3

Not difficult

4





# Institute of Hospitality

**ACCREDITED**

We look forward to seeing you all accredited